



# THE WESTWOOD SCHOOL

International Baccalaureate • Montessori Method



14340 Proton Road, Dallas, TX 75244 admission@westwoodschool.org

## Application for Kindergarten & Lower Elementary (1<sup>st</sup>-3<sup>rd</sup> Grades)

Grade for which you are applying \_\_\_\_\_ Proposed start date \_\_\_\_\_ Age at that time \_\_\_\_\_

### APPLICANT INFORMATION

Male  Female

Full Name of Applicant \_\_\_\_\_  
First Middle Last Preferred Name

Home Address \_\_\_\_\_  
Street City State Zip

Telephone \_\_\_\_\_ Birthdate \_\_\_\_\_ Country of Birth \_\_\_\_\_

Local emergency contact \_\_\_\_\_  
(In case parents cannot be reached.) Name Relation to child Address Phone

Current School \_\_\_\_\_ Current Grade \_\_\_\_\_

How were you referred to The Westwood School? \_\_\_\_\_

### FAMILY INFORMATION

Parents are:  Together  Separated  Divorced  Mother remarried  Father remarried  Mother deceased  Father deceased  
Student lives with:  Both parents  Mother  Father  Other \_\_\_\_\_

Note to divorced parents: Divorce documentation must be on file at the school. Both parents (and step-parents) may be added to all school email lists; however, it is the parents' responsibility to communicate with each other regarding school correspondence, progress reports, events, payments, accounting, etc.

#### Parent/Guardian 1

Title  Dr.  Mr.  Mrs.  Ms.  
Name \_\_\_\_\_  
First Last Preferred Name  
Home Address \_\_\_\_\_  
(if different from applicant)

Driver's License Number \_\_\_\_\_  
Home Telephone \_\_\_\_\_  
Cell Phone \_\_\_\_\_  
Email Address \_\_\_\_\_  
Employer \_\_\_\_\_  
Business Address \_\_\_\_\_  
Position \_\_\_\_\_  
Type of Business \_\_\_\_\_  
Business Telephone \_\_\_\_\_  
Country of Birth \_\_\_\_\_  
(for IB tracking purposes)

#### Parent/Guardian 2

Title  Dr.  Mr.  Mrs.  Ms.  
Name \_\_\_\_\_  
First Last Preferred Name  
Home Address \_\_\_\_\_  
(if different from applicant)

Driver's License Number \_\_\_\_\_  
Home Telephone \_\_\_\_\_  
Cell Phone \_\_\_\_\_  
Email Address \_\_\_\_\_  
Employer \_\_\_\_\_  
Business Address \_\_\_\_\_  
Position \_\_\_\_\_  
Type of Business \_\_\_\_\_  
Business Telephone \_\_\_\_\_  
Country of Birth \_\_\_\_\_  
(for IB tracking purposes)

**\*Please use a separate page for additional guardian information, such as step-parents.**

#### Siblings

Name \_\_\_\_\_ D.O.B. \_\_\_\_\_ School \_\_\_\_\_  
Name \_\_\_\_\_ D.O.B. \_\_\_\_\_ School \_\_\_\_\_  
Pregnancy Due Date \_\_\_\_\_ Others Living with Family \_\_\_\_\_

## Parent Questionnaire for Students Kindergarten & Grades 1 - 3

*The best way to meet a student's needs is through an individualized program. To assure that your child's unique and special needs are met, please fill out the questionnaire to help the admissions committee become better acquainted with your child. All forms must be complete before the student will be considered for admission to The Westwood School.*

Student Name \_\_\_\_\_

Please discuss your family's educational philosophy, and why you think Westwood would meet your child's needs.

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Briefly explain what you know about Montessori, along with any research you have conducted about this educational system. \_\_\_\_\_

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Tell us about your future educational plans - how long you plan to have your child stay in a Montessori environment?

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What end result do you expect from a Montessori education for your child? \_\_\_\_\_

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Are you acquainted with any families at Westwood? If yes, who? \_\_\_\_\_

Please supply additional information to the back of this page you would like for the school to know about your child or other information that you feel may add to our understanding of your child.

### **School Environment**

Please list child's current school and address. \_\_\_\_\_

Was this experience negative? \_\_\_\_\_ If so, how? \_\_\_\_\_

Please list all previous school(s) and/or group experiences your child has had. \_\_\_\_\_

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Did your child experience separation anxiety? \_\_\_\_\_

If yes, how did you resolve this? \_\_\_\_\_

Will the applicant need assistance and/or modifications to the school's programs and services in order to fully participate in the programs? Mark yes or no. Any request for assistance must be made to the Director of Educational Support. Yes \_\_\_\_\_ No \_\_\_\_\_

Kindergarten & Grades 1 to 3 continued:

**Child's Behavior/Parenting Style**

Describe how your child interacts with peers and adults. \_\_\_\_\_  
\_\_\_\_\_

Describe your child's extracurricular activities. \_\_\_\_\_  
\_\_\_\_\_

What descriptive words or phrases describe your child's personality? \_\_\_\_\_  
\_\_\_\_\_

What do you consider his/her most desirable qualities? \_\_\_\_\_  
\_\_\_\_\_

What do you consider his/her area of greatest need? \_\_\_\_\_

What steps have you taken to address these concerns? \_\_\_\_\_

Does your child have a fear of or anxiety in any particular situations? \_\_\_\_\_  
\_\_\_\_\_

How do you handle behavior problems at home? \_\_\_\_\_  
\_\_\_\_\_

How would you expect Westwood to handle behavior issues that arise at school? (Westwood does not use any form of corporal punishment.) \_\_\_\_\_  
\_\_\_\_\_

In what ways does your child express anger and frustration? \_\_\_\_\_  
\_\_\_\_\_

Would you describe your child as flexible or routine-oriented? \_\_\_\_\_

Elementary students wear uniforms. How will your child handle the dress code? \_\_\_\_\_  
\_\_\_\_\_

**Physical Development**

Describe your child's eating habits. \_\_\_\_\_  
\_\_\_\_\_

\*Westwood follows nutritional guidelines specified in the Parent Handbook.

Please share any relevant birth or developmental milestone considerations: \_\_\_\_\_  
\_\_\_\_\_

Child's first language: \_\_\_\_\_ Child's second language: \_\_\_\_\_

Language spoken at home: \_\_\_\_\_

Is your child's speech easily understood by others? \_\_\_\_\_

Kindergarten & Grades 1 to 3 continued:

Use of Hand:            Right            Left

Describe your child's bedtime routine. \_\_\_\_\_

Falls asleep easily \_\_\_\_\_ Has difficulty sleeping through the night \_\_\_\_\_ Falls asleep with difficulty \_\_\_\_\_ Difficulty waking \_\_\_\_\_

**Family History**

Is your child cared for regularly by anyone other than parent/guardian? Yes \_\_\_\_\_ **OR** No \_\_\_\_\_

Name and Relationship to child: \_\_\_\_\_

Have there been any unusual occurrences in your child's life (death in the family, extended hospitalization, moving, divorce, etc.)? Nature and date: \_\_\_\_\_

How is your child dealing with this? \_\_\_\_\_

Are you planning to move to a new house in the next year? \_\_\_\_\_ If yes, where? \_\_\_\_\_

A successful school experience for your child is only possible through the cooperation and support of parents. Will you be able to participate in Parent Booster Club activities, Parent Education Seminars, Field Trips, and/or Classroom Parties at least once a semester? \_\_\_\_\_

In what way? (ie: Reading Parents, Booster Club Committees, etc.)

\_\_\_\_\_

Additional information you would like for the staff to know about your child or other information that you feel may add to our understanding of your child and his/her needs (adoption, special family circumstances, etc.)?

\_\_\_\_\_

**Nondiscrimination Admission Policy**

The Westwood School Corporation admits students regardless of race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, athletics and other school administered programs.

The Westwood School is not obligated to admit any student and no student is guaranteed admission. The school seeks to balance qualified boys and girls at each level. The school accepts those qualified students who in the opinion of the school, will have successful experiences in the program and will contribute in the classroom communities for which they are applicants. The school reserves the right to place students in the age level which seems best for them. The Westwood School also considers the family of the applicant and whether they understand and support the Montessori philosophy, the IB program and Westwood's school policies.

Preferential enrollment is given to siblings of currently enrolled students who are re-enrolled for the upcoming school year.

Kindergarten & Grades 1 to 3 continued:

### Disclosure Statements

I certify that the information presented in this application is accurate, complete, and honestly presented. I also certify that, to the best of my knowledge, any information submitted on my behalf, including letters of recommendation, is authentic. I understand and agree that any intentionally inaccurate information or omission will, if discovered at a later date, be cause for rescinding an offer of admission.

#### Disciplinary Action:

Has the student incurred serious or repeated disciplinary action or has he/she ever been dismissed, suspended or separated from school, placed on probation, or left voluntarily for an extended period of time?

Yes \_\_\_\_\_ OR No \_\_\_\_\_

If the answer to the above question is yes, please explain on a separate sheet and attach it to your application. Please ask the school counselor to include a statement regarding your situation with your school records.

#### New Circumstances:

If, after you have submitted this application, new circumstances alter your status at school, you must notify Westwood as soon as possible.

#### Releases:

For value received and without further consideration, I hereby consent that all photography and video taken of my child at The Westwood School during school functions may be used in any manner, including online channels, by said school for purposes of illustration, advertising, or publication.

I acknowledge that we waive our right to access/read confidential information in our child's admission file, including without limitation, any teacher or Head of School evaluation. No information submitted to The Westwood School for admission purposes will be returned to the applicant.

#### Student Ethics:

Honesty and integrity form the cornerstone of The Westwood School's Honor Code and as such are central to the high standards by which all students should live. Upper School students will be asked to sign a Student School Handbook and abide by its rules at the beginning of each school year.

Name of Parent/Guardian \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

#### Required Attachments:

Snapshot of the applicant with their immediate family  
\$100 application fee; this fee is non-refundable.

Total enclosed \_\_\_\_\_

Check # \_\_\_\_\_



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## Official School Recommendation & Records Release Authorization

Kindergarten through Grade 12

***To be completed by Parent or Guardian before giving it to your child's current school:***

Parents cannot schedule their child's school visiting days until all recommendation forms and records are received.

Student's Name \_\_\_\_\_ Birth Date \_\_\_\_\_ Grade \_\_\_\_\_

I acknowledge that I waive my right to read the confidential recommendation and the school report for the student listed above. I hereby authorize the release of information requested about my child's academic and personal records to The Westwood School.

\_\_\_\_\_  
Parent Printed Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

***To be completed by Student's Current School:***

Current school, please mail the following directly to:

The Westwood School  
Admission Office  
14340 Proton Road  
Dallas, Texas 75244

- \_\_\_\_\_ Transcript including year-to-date grade report
- \_\_\_\_\_ Standardized test results
- \_\_\_\_\_ Teacher recommendation forms
- \_\_\_\_\_ Copy of student's Montessori presentations (if applicable)

**Thank you for your assistance!**

**To be completed by SCHOOL ADMINISTRATOR:**

	Exceptional	Strong	Average	Weak	No Basis
Academic potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Effort/determination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organization	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity (relative to age)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-esteem	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concern for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Honesty/integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude of peers toward applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude toward peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude toward teachers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall evaluation as a person	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall evaluation as a student	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. Has the student ever been dismissed, suspended, placed on probation, or received other serious disciplinary action?  
 Yes  No  If yes, please explain.

2. If your school is private, does the family meet its financial responsibilities for school bills on time?  
 Yes  No

3. Parental expectations of and support of school: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4. Please comment on the applicant's academic motivation, intellectual curiosity, creativity, character, citizenship and contributions to your community. Include anything else that you feel will give us a more complete picture of the student.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Thank you for taking the time to submit a recommendation in support of this applicant for admission to The Westwood School. The information you provide is confidential and will be used only in the selection of candidates. It will not become part of their permanent file and will not be available to candidates or parents. We ask that you mail this completed form to the Admissions office. In order for this candidate to be scheduled for a class visiting day, all forms must be completed and returned as soon as possible.

This student has been enrolled in this school for \_\_\_\_ year(s). I have known him for \_\_\_\_ year(s).  
 School \_\_\_\_\_  
 Address \_\_\_\_\_  
 Your title or position \_\_\_\_\_ School phone number \_\_\_\_\_  
 May we contact you about this child? Yes  No

Signature \_\_\_\_\_ Date \_\_\_\_\_

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## Elementary Teacher Recommendation

*This is a confidential teacher evaluation for Kindergarten through 3<sup>rd</sup> grade applicants.*

**Student's Name:** \_\_\_\_\_

I acknowledge that I waive my right to read the confidential recommendation and the school report for the student listed above. I hereby authorize the release of information requested about my child's academic and personal records to The Westwood School.

\_\_\_\_\_  
Parent Printed Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

### SOCIAL/EMOTIONAL DEVELOPMENT

	Exceptional	Strong	Average	Weak	No Basis
Ability to stay on task	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to respond to redirection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consideration for others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Waits his/her turn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Works cooperatively with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-discipline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to follow multiple directions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Awareness of consequences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sense of humor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude of peers toward applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude toward peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude toward teachers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### SCHOOL PERFORMANCE

Written expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reads phonetically	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mathematical concepts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Effort	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organization/care of materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Art	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Music	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dramatic play	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### PHYSICAL DEVELOPMENT

Small motor coordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Large motor coordination

Please check the words that best describes the applicant:

Anxious	Cooperative	Kind	Manipulative	Leader	Articulate
Shy	Honest	Curious	Follower	Social	Motivated
Confident	Disorganized	Focused	Disobedient	Cheerful	Reliable
Independent	Assertive	Irritable	Conscientious	Tenacious	Easily Distracted

Please comment briefly on the following:

1. Social and/or emotional development as compared with peers: \_\_\_\_\_  
\_\_\_\_\_

2. Greatest strengths: \_\_\_\_\_  
\_\_\_\_\_

3. Does the student need support to work independently? (Please describe): \_\_\_\_\_  
\_\_\_\_\_

4. Parental expectations of, support of, and attitude toward child: \_\_\_\_\_  
\_\_\_\_\_

Thank you for taking the time to submit a recommendation in support of this applicant for admission to The Westwood School. The information you provide is confidential and will be used only in the selection of candidates. It will not become part of their permanent file and will not be available to candidates or parents. We ask that you mail this completed form to the Admissions office. In order for this candidate to be scheduled for a class visiting day, all forms must be completed and returned as soon as possible.

This student has been enrolled in this school for \_\_\_\_ year(s). I have known him for \_\_\_\_ year(s).

School \_\_\_\_\_

Address \_\_\_\_\_

Title or position \_\_\_\_\_ School phone number \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail Directly To:  
The Westwood School  
Admission Office  
14340 Proton Road  
Dallas, Texas 75244